



NIUE SHIP REGISTRY

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NORMAL REGISTRATION (NRC1.2012(rev5))

PURPOSE

To provide the procedures to register vessels on the Niue Electronic Registration System (NERS)

INTRODUCTION

Normal registration is suitable for owners / operators who wish to register their vessel(s) for a medium to long-term period.

Such a registration shall grant the vessel a Provisional registration of up till six (6) months followed by a conversion to Permanent registration once the applicable conditions are met.

NOTE:

Where activation of Inmarsat Terminal(s) is/are required, please contact Niue's authorized PSA and AA to have it arranged after being assigned a Niue Call Sign and MMSI Number. This should preferably be completed prior to the activation of vessel registration to avoid delays (please refer to Marine Circular NMC4.2012 at <https://niueship.com/marinecircular>).

A. NIUE ELECTRONIC REGISTRATION SYSTEM (NERS)

1. Niue has adopted the full implementation of electronic certificates (refer to Marine Circular NMC1.2020).
2. To login to NERS or to register for an account, please head to the NERS login page found under the ONLINE SERVICES menu at <https://niueship.com>
3. Application for registration and the submission of all registration documents (refer to Section B) shall be done on NERS.
4. NERS users will be able to access their vessel(s) online and download invoices, registry certificates, exemption letters etc. after a vessel is successfully registered. In addition, a user will also be able to access an array of services which includes applying for crew endorsements (refer to Registry Circular NRC6.2012), exemptions, deletion etc.
5. Please email operations@niueship.com for any questions relating to NERS.

B. REGISTRATION DOCUMENTS

FOR PROVISIONAL REGISTRATION

The below documents (as applicable) shall be uploaded on NERS at the end of the online registration process in order for the Administration to review the application:

1. Notarized Bill of Sale (existing vessel) or Builder's Certificate / Builder's Contract (new building)
2. Existing Certificate of Registry (Permanent) (existing vessel)
3. Existing International Tonnage Certificate (existing vessel)
4. Recognized Organization (RO) confirmation on change of flag survey (existing vessel) or statutory survey (new building)
5. Evidence of P&I cover (refer to Marine Circular NMC3.2016 for list of recognized P&I providers) in any of the following forms:
 - (a) Letter of Entry or Certificate of Entry
 - (b) Conditional / Provisional P&I Cover (pending submission of Provisional Certificate of Registry to the P&I club)
6. Certificate of Incorporation / Good Standing (registered owner)
7. Certificate of Incumbency (registered owner)
8. Applicant's Passport or ID
9. Power of Attorney to Applicant (required on where the Applicant is not a Director)

FOR PERMANENT REGISTRATION

For conversion to Permanent registration, for which there are no additional fees involved, the following documents shall, before expiry of Provisional registration, be:

10. Delivered to the Administration:

- (a) Original Notarized Bill of Sale / Builder's Certificate (will be returned after sighting) or Notarized Certified True Copy of the applicable document (will *not* be returned).
- (b) Original Deletion Certificate from previous registry (applicable to existing vessels)

11. Uploaded to the vessel's file in the NERS platform (where applicable):

Documents tab – <Outstanding Documents>:

- (a) P&I Certificate of Insurance
- (b) LRIT Conformance Test Report (refer to Marine Circular NMC3.2015)
- (c) Certificate of 406 MHz Beacon (EPIRB) Registration (refer to Marine Circular NMC1.2015)
- (d) Financial Security in respect of Shipowners' Liability as required under Regulation 4.2, Standard A4.2.1 Para 1(b) of MLC 2006, as amended (refer to Marine Circular NMC4.2016)
- (e) Financial Security in respect of Seafarer Repatriation costs and liabilities as required under Regulation 2.5.2, Standard A2.5.2 of MLC 2006, as amended (refer to Marine Circular NMC4.2016)
- (f) Crew List (if applicable)

CSR File tab:

- (g) Continuous Synopsis Record (CSR) File (refer to Marine Circular NMC2.2013)

Statutory Certificates tab:

- (h) Statutory Certificates issued to the vessel by the RO

12. Applied through the vessel's file in NERS:

CSR File tab:

- (a) Apply for next CSR document under Niue

Registry & Attestation/Exemption Certificates tab – <Apply for Miscellaneous Certificates>:

- (b) Bunker Convention Certificate (refer to Marine Circular NMC1.2013)
- (c) Wreck Removal Convention Certificate (refer to Marine Circular NMC2.2015)
- (d) Civil Liability Convention Certificate (refer to Marine Circular NMC9.2013)

C. MINIMUM SAFE MANNING AND CERTIFICATES OF ENDORSEMENT

There is no restriction on crew nationality, however, all Officers working on Niue-flagged vessels are required to hold the appropriate Certificates of Endorsement (COE)

Niue does not issue seaman book to foreign nationalities and seafarers are allowed to carry their own national / foreign seaman book.

For more information on COE application, please refer to **Registry Circular NRC6.2012**

Niue's minimum safe manning scale for unrestricted voyages can be found in **Marine Circular NMC1.2012** at: <https://niueship.com/marinecircular>

or using the online Manning Tool at: <https://niueship.com/manning>

In the event that a reduction in manning is required due to specific circumstances, please contact the Administration by email (technical@niueship.com) to propose the manning which will be considered for approval.

Should you seek further assistance, please do not hesitate to contact the Registry or your Registration Agent.

We look forward to be of service.